

Miami-Dade County Department of Cultural Affairs
3-year Organizational Budget Template FY2018-2019

Personnel: Artistic	\$ 51,927	\$ 27,000	\$ 53,000	\$ 27,000	\$ 55,000	\$ 27,000
Personnel: Technical/Production	\$ 70,424		\$ 72,000		\$ 74,000	
Outside Artistic Fees/Services	\$ 107,156		\$ 108,000		\$ 107,000	
Outside Other Fees/Services	\$ 38,732		\$ 31,500		\$ 35,000	
Marketing: ADV/PR/Printing/Publications	\$ 18,777	\$ 24,000	\$ 15,000	\$ 24,000	\$ 12,000	\$ 24,000
Marketing: Postage/Distribution	\$ 7,127		\$ 8,500		\$ 8,000	
Marketing: Web Design/Support/Maintenance	\$ 8,177		\$ 13,000		\$ 8,000	
Travel: In County	\$ 341		\$ 500		\$ 500	
Travel: Out of County	\$ 19,706		\$ 18,000		\$ 14,000	
Equipment Rental / Administrative	\$ 3,422		\$ 3,500		\$ 3,500	
Equipment Rental / for Performance, Exhibit, Event, etc.	\$ 59,968		\$ 35,000		\$ 35,000	
Equipment Purchase / Administrative	\$ 14,697		\$ 15,000		\$ 17,700	
Equipment Purchase / for Performance, Exhibit, Event, etc.	\$ -		-		-	
Space Rental / Administrative	\$ 108,950		\$ 114,500		\$ 120,300	
Space Rental / for Performance, Exhibit, Event, etc.	\$ 43,068		\$ 40,000		\$ 38,900	
Mortgage/Loan Payments	\$ 82,669		\$ 85,000		\$ 84,000	
Insurance / General	\$ 21,178		\$ 31,500		\$ 32,000	
Insurance / for Performance, Exhibit, Event, etc.	\$ 4,279		\$ 4,500		\$ 4,500	
Utilities	\$ 60,158		\$ 61,000		\$ 62,000	
Fundraising/Development (Non-Personnel)	\$ 11,902		\$ 11,000		\$ 10,000	
Merchandise/Concessions/Gift Shops Expenses	\$ 7,127		\$ 6,000		\$ 6,500	
Supplies/Materials	\$ 11,623		\$ 12,000		\$ 12,000	
Other Operating Expenses (Itemize below)						
Program fees-NPR/PRI/BBC/WFMT	\$ 28,704		\$ 35,000		\$ 35,000	
Accounting/Legal	\$ 23,238		\$ 24,000		\$ 25,000	
Computer hardware/software	\$ 27,288		\$ 29,000		\$ 30,000	
Postage	\$ 5,432		\$ 6,000		\$ 6,000	
Licenses/Permits/Dues/Bank/Credit charges	\$ 12,143		\$ 15,000		\$ 13,000	
Music Scholarships	\$ 5,600		\$ 6,000		\$ 5,600	
Subtotals: CASH Expenses / In-Kind	\$ 1,020,888	\$ 51,000	\$ 1,022,500	\$ 51,000	\$ 1,024,500	\$ 51,000
TOTAL EXPENSES (Cash Expenses + In-Kind)	\$ 1,071,888		\$ 1,073,500		\$ 1,075,500	

Use the numbers from the yellow cells above to enter into your CGO Budget Summary UNIV form online.

SURPLUS/(DEFICIT) = Total Revenues minus Total Expenses \$ - \$ -
must balance to \$0 \$ -
must balance to \$0

*Please indicate the source used to complete the FY2016-17 budget above: IRS Form 990 Audited Financial Statements Other: (specify) Preliminary audit numbers

If your organization reported a surplus in FY2016-17, what are the plans for using these funds? If you reported a deficit, explain the cause of the deficit and your board-endorsed deficit reduction plan (include benchmarks and timeline).

The value (\$) amounts pre-populated in the table below represent the dollar amounts that you have entered into the 3-year Org. Budget Expense columns above. Next to each amount for each of the three fiscal years represented, please identify the **Source(s)/Donor(s)** information in the space provided.

In-kind Detail & Volunteer Support	Completed Fiscal Year FY2016-17		Current Fiscal Year FY2017-18		Projected Fiscal Year FY2018-19	
	Value (\$)	Source/Donor	Value (\$)	Source/Donor	Value (\$)	Source/Donor
Personnel: Administration	\$ -		\$ -		\$ -	
Personnel: Artistic	\$ 27,000	On-air hosts	\$ 27,000	On-air hosts	\$ 27,000	On-air hosts

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Personnel: Technical/Production	\$ -		\$ -		\$ -	
Outside Artistic Fees/Services	\$ -		\$ -		\$ -	
Outside Other Fees/Services	\$ -		\$ -		\$ -	
Marketing: ADV/PR/Printing/Publications	\$ 24,000	WPBT/WSCV	\$ 24,000	WPBT/WSCV	\$ 24,000	WPBT/WSCV
Marketing: Postage/Distribution	\$ -		\$ -		\$ -	
Marketing: Web Design/Support/Maintenance	\$ -		\$ -		\$ -	
Travel: In County	\$ -		\$ -		\$ -	
Travel: Out of County	\$ -		\$ -		\$ -	
Equipment Rental / Administrative	\$ -		\$ -		\$ -	
Equipment Rental / for Performance, Exhibit, Event, etc.	\$ -		\$ -		\$ -	
Equipment Purchase / Administrative	\$ -		\$ -		\$ -	
Equipment Purchase / for Performance, Exhibit, Event, etc.	\$ -		\$ -		\$ -	
Space Rental / Administrative	\$ -		\$ -		\$ -	
Space Rental / for Performance, Exhibit, Event, etc.	\$ -		\$ -		\$ -	
Mortgage/Loan Payments	\$ -		\$ -		\$ -	
Insurance / General	\$ -		\$ -		\$ -	
Insurance / for Performance, Exhibit, Event, etc.	\$ -		\$ -		\$ -	
Utilities	\$ -		\$ -		\$ -	
Fundraising/Development <i>(Non-Personnel)</i>	\$ -		\$ -		\$ -	
Merchandise/Concessions/Gift Shops Expenses	\$ -		\$ -		\$ -	
Supplies/Materials	\$ -		\$ -		\$ -	
Other <i>(Itemize below)</i>						
Program fees-NPR/PRI/BBC/WFMT	\$ -		\$ -		\$ -	
Accounting/Legal	\$ -		\$ -		\$ -	
Computer hardware/software	\$ -		\$ -		\$ -	
Postage	\$ -		\$ -		\$ -	
Licenses/Permits/Dues/Bank/Credit charges	\$ -		\$ -		\$ -	
Music Scholarships	\$ -		\$ -		\$ -	
TOTAL IN-KIND SUPPORT	\$ 51,000		\$ 51,000		\$ 51,000	