

NEIGHBORS AND NEIGHBORS, INC.

2018 Operating Budget

	Personnel Cost	PHCD 5700	PHCD 5701	ESBDH/ GBRC 18	PHCD SD 18	PHCD TA 18	OMB EMD 1718	OMB TA 1718	CITY 3632	SEOPW 1718	SEOPW 1819	OMB EMD 1819	OMB TA 1819	CITY TA 1819	Total Budgets
101	Leroy Jones Executive Director	\$ 15,133.46	\$ -	\$ -	\$ 12,500.00	\$ -	\$ 41,366.48	\$ -	\$ 33,500.00	\$ -	\$ -	\$ 17,500.00	\$ -	\$ -	\$ 119,999.94
102	Nehemiah Davis Project Director	\$ 31,740.16	\$ -	\$ 52,719.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,460.00
103	Alice Townsend- Owens Financial Comptroller	\$ -	\$ -	\$ -	\$ 4,250.00	\$ -	\$ 38,275.02	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	\$ 2,175.00	\$ 77,700.02
104	Myrtha Antoine Special Project Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,634.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,634.66
105	Victoria Goss Training Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,050.01	\$ 19,324.89	\$ 15,000.00	\$ -	\$ -	\$ 6,950.00	\$ 6,175.00	\$ -	\$ 52,499.90
106	Patricia Cotton Office Assistant	\$ 7,528.87	\$ -	\$ -	\$ -	\$ 22,875.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,403.93
107	Gloria Rice Receptionist	\$ 8,375.00	\$ -	\$ -	\$ -	\$ 15,461.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,836.52
108	Anthony Blackman Office Assistant	\$ 6,875.00	\$ -	\$ -	\$ -	\$ 20,625.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500.00
109	Kildare Berry Incubator Assistant	\$ 26,249.93	\$ -	\$ -	\$ -	\$ 8,749.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,999.90
110	Roy Hardemon Outreach Specialist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
111	Robert Jones Outreach Specialist/ IT Specialist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,750.00	\$ -	\$ -	\$ -	\$ -	\$ 9,250.00	\$ -	\$ -	\$ 37,000.00
112	Marlene Lee GBRC Office Manager	\$ 11,250.00	\$ -	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,250.00
113	Rosa Newman Project Director Assistant	\$ 10,920.00	\$ -	\$ -	\$ -	\$ 15,120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,040.00
114	Danilio Vargas Incubator Manager	\$ -	\$ 38,461.54	\$ -	\$ 12,875.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,336.54
115	Enrique Hernandez Silva Incubator Assistant	\$ -	\$ 8,320.00	\$ -	\$ 8,320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,640.00
116	Yolander Worsley Office Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,057.73	\$ 29,810.58	\$ -	\$ -	\$ -	\$ 43,868.30
117	Andre Williams Business Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,448.37	\$ 20,887.25	\$ -	\$ -	\$ 4,763.72	\$ 38,099.34
118	Shameeks Cheeks Receptionist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,925.00	\$ 18,846.15	\$ -	\$ -	\$ -	\$ 27,771.15
119	Akidra Peeples Outreach Specialist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,807.69	\$ 20,192.31	\$ -	\$ -	\$ -	\$ 30,000.00
120	Alixandria Virgil GBRC Office Assistant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,769.23	\$ -	\$ -	\$ -	\$ -	\$ 6,999.98	\$ -	\$ -	\$ 10,769.21
121	Duen Mclean Project Director Assistant	\$ -	\$ -	\$ 16,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,800.00
122	Tangella Smith Finance Clerk	\$ -	\$ -	\$ -	\$ -	\$ 8,538.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,538.46

	Sub-Total	\$118,072.42	\$46,781.54	\$105,519.84	\$37,945.01	\$91,370.02	\$128,845.40	\$19,324.89	\$68,500.00	\$45,238.79	\$89,736.29	\$53,699.98	\$6,175.00	\$6,938.72	\$818,147.87
Fringe Benefits		13%	5%	12%	4%	10%	15%	2%	8%	5%	10%	6%	1%	1%	94%
121 FICA/MICA	\$	9,032.54	\$ 3,578.79	\$ 8,072.27	\$ 2,902.79	\$ 6,989.81	\$ 14,001.93	\$ 1,478.35	\$ 5,066.90	\$ 10,100.77	\$ 6,864.83	\$ 4,108.05	\$ 472.39	\$ 530.81	\$ 73,200.22
122 Workers Comp	\$	1,648.00	\$ 333.22	\$ -	\$ -	\$ -	\$ 826.21	\$ 115.39	\$ -	\$ 124.62	\$ -	\$ -	\$ -	\$ -	\$ 3,047.44
123 REA	\$	3,402.00	\$ 756.00	\$ -	\$ -	\$ -	\$ 1,816.70	\$ 225.29	\$ 185.00	\$ 1,765.38	\$ -	\$ -	\$ -	\$ -	\$ 8,150.37
124 Supplemental Insurance	\$	868.30	\$ 900.00	\$ 3,272.49	\$ 2,371.91	\$ -	\$ 1,569.17	\$ 475.18	\$ -	\$ 2,268.16	\$ 2,960.00	\$ 2,803.89	\$ -	\$ 150.00	\$ 17,639.10
125 Health Insurance	\$	-	\$ -	\$ 2,300.00	\$ 3,000.00	\$ 1,895.68	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,800.00	\$ 2,352.38	\$ 2,402.67	\$ 20,750.73	
126 401K Match	\$	-	\$ -	\$ 4,000.00	\$ -	\$ 1,500.00	\$ 288.01	\$ 72.99	\$ 173.10	\$ -	\$ -	\$ 1,500.00	\$ 230.00	\$ 346.94	\$ 8,111.04
Sub-Total	\$	14,950.84	\$ 5,568.01	\$ 17,644.76	\$ 8,274.70	\$ 10,385.49	\$ 18,502.02	\$ 2,367.20	\$ 5,425.00	\$ 14,258.93	\$ 13,824.83	\$ 13,211.94	\$ 3,054.77	\$ 3,430.42	\$ 130,898.90
Total Personnel Cost	\$	133,023.25	\$ 52,349.55	\$123,164.61	\$ 46,219.71	\$ 101,755.50	\$ 147,347.42	\$ 21,692.09	\$ 73,925.00	\$ 59,497.72	\$ 103,561.11	\$ 66,911.92	\$ 9,229.77	\$ 10,369.14	\$ 949,046.77
Contractual Cost															
127 Audit	\$	7,500.00	\$ -	\$ 5,000.00	\$ 1,000.00	\$ -	\$ 2,087.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,087.00
128 Accounting Service/ Retirement	\$	2,696.50	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 2,033.69	\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 8,930.19
129 Building Lease	\$	27,600.00	\$ 22,831.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,431.74
130 Phone and Internet service	\$	8,651.20	\$ 1,975.20	\$ 5,000.00	\$ 2,370.24	\$ 1,500.00	\$ -	\$ -	\$ 1,770.63	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 23,267.27
131 Copy Machines	\$	5,455.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,455.00
132 Insurance(Liability, D&O,Specified Professions, Bond, Auto)	\$	11,413.04	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ 1,698.00	\$ 6,075.00	\$ 1,500.00	\$ 2,711.50	\$ -	\$ -	\$ -	\$ 25,197.54
133 Workshop Facilitators	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 23,850.00	\$ -	\$ -	\$ -	\$ -	\$ 38,500.00	\$ -	\$ -	\$ 62,350.00
134 Outreach Specialist	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 9,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500.00
135 Janitorial	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,570.00	\$ 9,600.00	\$ -	\$ -	\$ -	\$ 20,170.00
136 Program Administration Cost	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,850.59	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 59,850.59
Total Contractual Cost	\$	63,315.74	\$26,606.94	\$12,000.00	\$3,370.24	\$1,500.00	\$36,437.00	\$1,698.00	\$6,075.00	\$45,724.91	\$44,311.50	\$39,700.00	\$0.00	\$0.00	\$273,239.33
Operating Cost															
137 Electrical	\$	15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$15,000.00
138 Water and Sewer	\$	3,800.00	\$ -	\$ 3,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,600.00
139 Business License	\$	1,200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 425.00	\$ -	\$ 1,069.50	\$ -	\$ -	\$ -	\$ -	\$ 2,894.50
140 Program Supplies	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 2,073.00	\$ -	\$ -	\$ -	\$ -	\$ 2,200.00	\$ -	\$ -	\$ 4,273.00
141 Advertising	\$	-	\$ -	\$ -	\$ -	\$ 1,592.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,592.33
142 Staff Uniforms	\$	-	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 600.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,675.00
Total Operating Cost	\$	20,000.00	\$200.00	\$3,800.00	\$0.00	\$2,592.33	\$2,673.00	\$500.00	\$0.00	\$1,069.50	\$0.00	\$2,200.00	\$0.00	\$0.00	\$33,034.83
Comodities Cost															
140 Office Supplies	\$	2,223.46	\$ 1,551.15	\$ 434.16	\$ -	\$ 1,224.59	\$ 1,206.00	\$ 1,164.94	\$ -	\$ 2,200.00	\$ 400.00	\$ 260.84	\$ -	\$ -	\$10,665.14
141 Stipends	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 178,000.00	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 213,000.00
Total Comodities Cost	\$	2,223.46	\$1,551.15	\$434.16	\$0.00	\$1,224.59	\$179,206.00	\$1,164.94	\$0.00	\$2,200.00	\$400.00	\$35,260.84	\$0.00	\$0.00	\$223,665.14
Capital Cost															
141 Computer Desktops & Printer	\$	6,604.65	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,604.65
142 Computer Workstation, Desk, Shelving, Chairs and Tabl	\$	9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00
Total Capital Cost	\$	15,604.65	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,604.65
Total Project Cost	\$	234,167.10	\$80,707.64	\$143,398.77	\$49,589.95	\$107,072.43	\$365,663.42	\$25,055.03	\$80,000.00	\$108,492.13	\$148,272.61	\$144,073	\$9,230	\$10,369.14	\$1,498,590.73