

BUDGETED OPERATING EXPENSES

Agency Name: Parent to Parent of Miami, Inc.
 Project Name: Agency Budget
 Period: 10/01/17 - 09/30/18
 Approved : 9/20/2017

NAME OF FUNDING SOURCE: f/y	OSEP		TCT			Administrative		Journey of Dreams		TOTAL		
	%	Amount	%	Amount	Amount	%	Amount	f/y 2016-2017	f/y 2017-2018	%	Amount	
								2017	2018			
Revenues:												
OSEP		100,000.00									100,000.00	
TCT				466,667.00	93,333.00						560,000.00	
Donations - Restricted											-	
Total Restricted Grant and Donations											-	
Donations:											-	
Macy's Shop for a Cause							6,500.00				6,500.00	
Give Miami Day							8,300.00				8,300.00	
Workshop Donations							4,000.00				4,000.00	
Sporting Events Ticket Sales							1,000.00				1,000.00	
CFC Campaign							1,250.00				1,250.00	
Professionals at Workshops							100.00				100.00	
Parents/Family General Donation							2,000.00				2,000.00	
Other							500.00				500.00	
Pledge Drive							-				-	
Emergency Assistance							300.00				300.00	
Advertisement							1,800.00				1,800.00	
Journey of Dreams:											-	
Donations								10,000.00	4,000.00		14,000.00	
Advertising								4,500.00	1,000.00		5,500.00	
Sponsorships								23,000.00	6,000.00		29,000.00	
Underwriting								2,500.00	-		2,500.00	
Live Pledges									300.00		300.00	
Auction									11,000.00		11,000.00	
Tickets/tables									18,500.00		18,500.00	
Wine Wall donat ions									700.00		700.00	
United Way							5,500.00				5,500.00	
Special Projects-Hartwick Symposium							-				-	
Special Events							2,100.00				2,100.00	
Consulting											-	
Special Projects-Panther LIFE/PLUS											-	
Special Projects-SPDG							1,000.00				1,000.00	
Special Projects-POPS											-	
Interest Income							600.00				600.00	
Other Income - Credit line											-	
Total		100,000.00		466,667.00	93,333.00		34,950.00	40,000.00	41,500.00		776,450.00	
Salaries:												
Full-Time		345,763.00	15%	51,896.00	85%	244,889.00	48,978.00	0%	-	0%	100.00%	345,763.00
Part-Time		126,831.00	15%	19,035.00	77%	81,018.00	16,203.00	8%	10,575.00	0%	100.00%	126,831.00
		\$472,594.00	15.01%	70,931.00	68.96%	325,907.00	65,181.00	2.24%	10,575.00	0.00%	0.00	0.00
Fringe Benefits:												
Fica/Mica		\$ 34,002.00	16%	5,290.00	82%	23,252.00	4,651.00	2%	809.00	0%	100.00%	34,002.00
Workman's Comp		\$ 1,278.00	15%	192.00	83%	880.00	176.00	2%	30.00	0%	100.00%	1,278.00
Unemployment		\$ 941.00	37%	347.00	55%	520.00	-	8%	74.00	0%	100.00%	941.00
Disability Ins.		\$ 3,523.00	56%	527.00	85%	2,497.00	499.00	0%	-	0%	100.00%	3,523.00
Health Ins.		\$ 36,436.00	13%	4,688.00	87%	26,457.00	5,291.00	0%	-	0%	100.00%	36,436.00
Total Fringe		\$ 76,180.00	14%	11,044.00	84%	53,606.00	10,617.00	1%	913.00	0%	0.00	0.00

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	OSEP		TCT		Administrative	Journey of Dreams		TOTAL			
			Oct.17 - July.18	Aug. 18 - Sept. 18 Estimate		f/y 2016-2017	f/y 2017-2018				
						2017	2018				
Operating Expenses:	Annual Cost										
Space											
Lease / Rent	\$ 92,404.00	14.5%	13,405.00	61.1%	47,020.00	9,404.00	24.4%	22,575.00	0.0%	100.00%	92,404.00
Telephone/Communications	\$ 8,400.00	11.4%	960.00	80.0%	5,600.00	1,120.00	8.6%	720.00	0.0%	100.00%	8,400.00
Postage	\$ 3,500.00	0.0%		85.7%	2,500.00	500.00	14.3%	500.00	0.0%	100.00%	3,500.00
Storage	\$ 1,980.00	0.0%		0.0%	-	-	100.0%	1,980.00	0.0%	100.00%	1,980.00
Supplies											
Office	\$ 5,200.00	0.0%		38.5%	1,700.00	300.00	61.5%	3,200.00	0.0%	100.00%	5,200.00
Printing	\$ 2,000.00	0.0%		50.0%	833.00	167.00	50.0%	1,000.00	0.0%	100.00%	2,000.00
Program Supplies	\$ 4,000.00	0.0%		50.4%	1,700.00	315.00	49.6%	1,985.00	0.0%	100.00%	4,000.00
Equipment											
Lease / Rent	\$ 8,133.00	0.0%		83.5%	5,539.00	1,248.00	16.5%	1,346.00	0.0%	100.00%	8,133.00
Maintenance	\$ 500.00	0.0%		0.0%	-	-	100.0%	500.00	0.0%	100.00%	500.00
Travel											
Local, including tolls & parking	\$ 2,300.00	20.0%	460.00	64.5%	1,237.00	247.00	15.5%	356.00	0.0%	100.00%	2,300.00
Out-of-town	\$ 4,300.00	51.2%	2,200.00	0.0%	-	-	48.8%	2,100.00	0.0%	100.00%	4,300.00
Professional Services (list each)	\$ -	0.0%		0.0%			0.0%		0.0%	0.00%	-
Minor Equipment (up to \$1,000, list each)	\$ 1,500.00	0.0%		0.0%			100.0%	1,500.00	0.0%	100.00%	1,500.00
Journey of Dreams Benefit											
Printing	\$ 1,650.00	0.0%		0.0%	-	-	0.0%		100.0%	150.00	1,500.00
Postage	\$ 400.00	0.0%		0.0%	-	-	0.0%		100.0%	200.00	200.00
Rental Fees	\$ 3,000.00	0.0%		0.0%	-	-	0.0%		100.0%	-	3,000.00
Entertainment	\$ 500.00	0.0%		0.0%	-	-	0.0%		100.0%	-	500.00
Decorations	\$ 1,000.00	0.0%		0.0%	-	-	0.0%		100.0%	-	1,000.00
Reception & Dinner	\$ 19,000.00	0.0%		0.0%	-	-	0.0%		100.0%	7,000.00	12,000.00
Other	\$ 800.00	0.0%		0.0%	-	-	0.0%		100.0%	300.00	500.00
Auction	\$ 200.00	0.0%		0.0%	-	-	0.0%		0.0%		200.00
Other											
Sponsorships/ Community	\$ 3,350.00	0.0%		0.0%	-	-	100.0%	3,350.00	0.0%	100.00%	3,350.00
Bank charges and credit card processing fees	\$ 1,600.00	0.0%		0.0%	-	-	100.0%	1,600.00	0.0%	100.00%	1,600.00
Interest Expense	\$ -	0.0%		0.0%	-	-	0.0%	-	0.0%	0.0%	-
Staff Development	\$ 1,000.00	0.0%		0.0%	-	-	100.0%	1,000.00	0.0%	100.00%	1,000.00
Emergency Assistance	\$ 300.00	0.0%		0.0%	-	-	100.0%	300.00	0.0%	100.00%	300.00
Advertising	\$ -	0.0%		0.0%	-	-	0.0%	-	0.0%	0.0%	-
Background checks	\$ 300.00	0.0%		0.0%	-	-	100.0%	300.00	0.0%	100.00%	300.00
Special Projects-Students with Disabilities	\$ 2,020.00	0.0%		0.0%	-	-	100.0%	2,020.00	0.0%	100.00%	2,020.00
Special Projects-Picnic	\$ 2,500.00	0.0%		0.0%	-	-	100.0%	2,500.00	0.0%	100.00%	2,500.00
Special Projects-SPDG	\$ 1,500.00	0.0%		0.0%	-	-	100.0%	1,500.00	0.0%	100.00%	1,500.00
Special Projects-Panther LIFE	\$ 500.00	0.0%		0.0%	-	-	100.0%	500.00	0.0%	100.00%	500.00
Special Projects-Hartwick Symposium	\$ -	0.0%		0.0%	-	-	0.0%	-	0.0%	0.00%	-
TCT Discretionary funds	\$ -	0.0%		0.0%	-	-	0.0%	-	0.0%	100.00%	-
Youth Participant Stipends	\$ 1,250.00	80.0%	1,000.00	0.0%	-	-	20.0%	250.00	0.0%	100.00%	1,250.00
Miscellaneous	\$ 1,000.00	0.0%		0.0%	-	-	100.0%	1,000.00	0.0%	100.00%	1,000.00
Food & Refreshments	\$ 2,500.00	0.0%		0.0%	-	-	100.0%	2,500.00	0.0%	100.00%	2,500.00

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			Oct.17 - July.18	Aug. 18 - Sept. 18 Estimate			f/y 2016-2017	f/y 2017-2018						
							2017	2018						
Fundraising Expense	\$	1,700.00	0.0%	-	-	100.0%	1,700.00	0.0%		100.00%	1,700.00			
		180,287.00	10.0%	18,025.00	44.1%	66,129.00	13,301.00	31.2%	56,282.00	14.7%	7,650.00	18,900.00	100.00%	180,287.00
Indirect Costs:	Agency Rate ⁽¹⁾ :	5.65%												
Professional Services														
Marketing	\$	1,000.00	0.0%	-	-	100.0%	1,000.00	0.0%		100.00%	1,000.00			
Accounting	\$	10,800.00	0.0%	6,500.00	1,300.00	27.8%	3,000.00	0.0%		100.00%	10,800.00			
Audit	\$	10,800.00	0.0%	6,000.00	-	44.4%	4,800.00	0.0%		100.00%	10,800.00			
Paychex	\$	5,900.00	0.0%	2,707.00	541.00	44.9%	2,652.00	0.0%		100.00%	5,900.00			
IT Support	\$	3,244.00	0.0%	1,996.00	299.00	29.3%	949.00	0.0%		100.00%	3,244.00			
Other	\$	500.00	0.0%	-	-	100.0%	500.00	0.0%		100.00%	500.00			
Insurance														
Liability/Bond/Property/Auto	\$	4,400.00	0.0%	2,857.00	572.00	22.1%	971.00	0.0%		100.00%	4,400.00			
DNO/ Professional Ins.	\$	1,427.00	0.0%	812.00	163.00	31.7%	452.00	0.0%		100.00%	1,427.00			
Dues & Fees	\$	4,000.00	0.0%	760.00	152.00	77.2%	3,088.00	0.0%		100.00%	4,000.00			
Website	\$	1,600.00	0.0%	500.00	100.00	62.5%	1,000.00	0.0%		100.00%	1,600.00			
		43,671.00	0.0%	-	57.8%	22,132.00	3,127.00	42.2%	18,412.00	0.0%	-	-	100.00%	43,671.00
Cost for this program:			0.0%		0.0%			0.0%					0.0%	
TOTAL BUDGETED EXPENSES	\$772,732.00		12.94%	\$ 100,000.00	60.54%	\$ 467,774.00	\$ 92,226.00	11.15%	\$ 86,182.00	0.99%	\$ 7,650.00	\$ 18,900.00	100.00%	\$ 772,732.00
UBTOTAL INCREASE/(DECREASE) IN UNRESTRICTED NET ASSETS		\$ -		\$ (1,107.00)	\$ 1,107.00		\$ (51,232.00)		\$ 32,350.00		\$ 22,600.00		\$ 3,718.00	
Depreciation	\$	900.00	0.0%	-	-	100.0%	900.00	0.0%		100.00%	900.00			
Amortization	\$	745.00	0.0%	-	-	100.0%	745.00	0.0%		100.00%	745.00			
JDGETED INCREASE/(DECREASE) IN UNRESTRICTED NET ASSETS		-		(1,107.00)	1,107.00		(52,877.00)		32,350.00		22,600.00		2,073.00	
COSTS COVERED BY PROGRAM DUE TO FUNDING LIMITATIONS		2.86%	22,123.00	2.47%	19,062.50	3,812.50	(44,998.00)							
TOTAL PROGRAM COSTS		15.80%	\$ 122,123.00	63.00%	\$ 486,836.50	\$ 96,038.50	\$ 41,184.00		\$ 32,350.00		\$ 22,600.00		\$ 2,073.00	
NET INCREASE/(DECREASE) IN UNRESTRICTED NET ASSETS (AFTER ADJUSTMENT FOR PROGRAM-RELATED COSTS)		\$ (22,123.00)		\$ (20,169.50)	\$ (2,705.50)		\$ (7,879.00)		\$ 32,350.00		\$ 22,600.00		\$ 2,073.00	